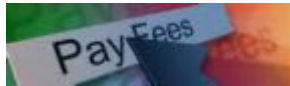




"Your Gateway to Global Recognition"



Fees for Services



"A coherent system of post-secondary or tertiary education and training which assures excellence and integrity to all its stakeholders."

#123 A&B, "Plaza Centrale"
Roebuck Street
St Michael, BB11080
BARBADOS

Tel: (246) 622-1090
Fax: (246) 622-1089
Email: info@bac.gov.bb
Website: www.bac.gov.bb

Methods of Payment

Accepted forms of payment are shown below:

- Cash (only if payment is made in person)
- Certified Cheque, made payable to the Barbados Accreditation Council
- Company Cheque, made payable to the Barbados Accreditation Council
- Postal Money Order, made payable to the Barbados Accreditation Council
- Bank Draft, made payable to the Barbados Accreditation Council
- Credit/Debit card (valid photo identification required)

Certificate of Recognition of CARICOM Skills Qualification

Application fee*	\$100.00 (Bds)
Verification fee*	\$100.00 (Bds)
Replacement fee* (lost, stolen or misplaced certificates)	\$100.00 (Bds)

Please see the *Guidelines for the Certificate of Recognition of CARICOM Skills Qualification* for more details regarding the free movement of labour throughout the CARICOM Member States and special conditions regarding replacement of lost, stolen or misplaced certificates.

* No refund on fee paid

Registration Fees for Educational Providers - Local/CSM (CARICOM Single Market)

Enrolment Numbers	Fee (Bds \$)
Under 100	125.00
100 – 499	250.00
500 – 999	375.00
1,000 – 2,499	500.00
2,500 – 3,999	750.00
4,000 and over	1,000.00
Foreign/non-CSM (Caribbean Single Market) and Trans-national	3,000.00
Other Charges	
Registration Guidelines	
Print (bound)	15.00
Email/website	No charge

Please see the *Registration Guidelines* for more details regarding the Registration process and requirements for Educational Providers offering post-secondary or tertiary education and training.

Recognition Fees

a. INSTITUTIONS AND PROGRAMMES OF STUDY

(For purposes of embarking on a programme of study or general requests about an institution and/or programme)

Fee Type	Fee (Bds \$)
Application Processing - non refundable fee	\$10.00
Certified Statement - is a basic statement which certifies certain specific information related to the institution and programme. <ul style="list-style-type: none">• Processing time: Minimum of 20 working days	\$60.00
Extra copies- <ul style="list-style-type: none">• Additional copies requested at time of application• Additional copies requested after report has been mailed out (applicant must provide file/reference number)	\$20.00 \$25.00

b. RECOGNITION/EQUIVALENCY OF QUALIFICATION(S)

Fee Type	Fee (Bds \$)
Application Processing - non refundable fee	\$10.00
Standard Evaluation Report - a comprehensive evaluation report which includes: an overview of the issuing country's educational system; description of qualification; employment related information; comparability of award and description of comparable level. <ul style="list-style-type: none"> • Processing time: Minimum of 20 working days 	\$180.00
Certified Statement - a basic statement which certifies certain specific information related to the qualification. <ul style="list-style-type: none"> • Processing time: Minimum of 20 working days 	\$60.00
Extra copies- <ul style="list-style-type: none"> • Additional copies requested at time of application • Additional copies requested after report has been mailed out (applicant must provide file/reference number) 	\$20.00 \$25.00
Appeal - applicant disagrees with evaluation report	\$200 per request + charges for use of independent experts (where necessary)
Cancellation - cancellation of request after evaluation process has started (Recoup a percentage of costs expended in evaluation process up to point of cancellation.)	\$75.00

Bundled Packages for Recognition Services

A. Recognition of Institution and/Programme of Study *(For purposes of embarking on a programme of study or general requests about an institution and/programme)*

Institution	Programme/Course of Study	Fee (Processing – per one (1) time application) Bds\$	Fee Bds\$
Institution(s) only	No request	Application fee (currently \$10.00)	Service Fee for Certified Statement x per institution
No request	Different Programmes/courses	Application fee (currently \$10.00)	Service Fee for Certified Statement x per programme
Same Institution	Different Programmes/courses	Application fee (currently \$10.00)	Service Fee for Certified Statement x per programme/course
Different Institutions	Same Programme/course	Application fee (currently \$10.00)	Service Fee for Certified Statement x per institution
Different Institutions	Different Programmes/courses	Application fee (currently \$10.00)	Service Fee for Certified Statement x per programme/course

B. Recognition/Equivalency of Qualification *(For recognition/comparability of qualifications against local awards)*

Awarding Body	Qualifications/Levels	Fee (Processing – per one (1) time application) \$	Fee (Service) \$
Same Awarding Body	Same Level	Application fee (currently \$10.00)	Service Fee x per qualification (fee as stated for Type of Service requested)
Different Awarding Bodies	Different Qualifications/Levels	Application fee (currently \$10.00)	Service Fee x per awarding body (fee as stated for Type of Service requested)
Same Awarding Body	Different Levels	Application fee (currently \$10.00)	Service Fee x per qualification (fee as stated for Type of Service requested)
Different Awarding Bodies	Same Qualification	Application fee (currently \$10.00)	Service Fee x per awarding body (fee as stated for Type of Service requested)

Accreditation Fees

a. Institutional Accreditation

Fee Type	Fee \$ (Bds)
Eligibility	1,000.00
Candidacy (payable annually while status is maintained)	
• National/CSM	2,500.00
• Foreign/Transnational	5,000.00
Application	
• National/CSM	2,000.00
• Foreign/Transnational	5,000.00
Accreditation	
National/CSM	
• University	10,000.00
• University College	9,000.00
• College (including Community, Technical and Polytechnic)	8,000.00
• Other institutions (career, faith-based, employment)	4,000.00
Foreign/Transnational	15,000.00
Renewal/Re-accreditation ¹	
National/CSM	
• University	9,000.00
• University College	8,000.00
• College (including Community, Technical and Polytechnic)	7,000.00
• Other institutions (career, faith-based, employment)	3,000.00
Foreign/Transnational	14,000.00
Maintenance (payable annually)	
National/CSM	
• University	7,000.00
• University College	5,000.00
• College (including Community, Technical and Polytechnic)	3,000.00
• Other institutions (career, faith-based, employment)	1,500.00
Foreign/Transnational	4,000.00

¹: A one-time reduction of 10% on the fee for renewal/re-accreditation. This reduced fee will remain fixed thereafter.

b. Programme Accreditation

(For programmes of study longer than 3 months)

Fee Type	Fee \$ (Bds)
Eligibility	1,000.00
Candidacy (payable annually while status is maintained)	
• National/CSM	2,500.00
• Foreign/Transnational	5,000.00
Application	
• National/CSM	2,000.00
• Foreign/Transnational	5,000.00
Initial Accreditation	
Local	
• Degree (Bachelor and above)	1,500.00
• Associate Degree, Diploma, Certificate	1,000.00
Foreign/Non-CSM	
• Degree (Bachelor and above)	3,000.00
• Associate Degree, Diploma, Certificate	2,000.00
Renewal (Re-Accreditation)	
Local	
• Degree (Bachelor and above)	750.00
• Associate Degree, Diploma, Certificate	500.00
Foreign/Non-CSM (Caribbean Single Market)	
• Degree (Bachelor and above)	1,500.00
• Associate Degree, Diploma, Certificate	1,000.00
Visitation (cost per assessor)	500.00
Direct Costs – the institution will bear the full economic cost as it pertains to gas rates, airfare and accommodation	
Membership (institutions accredited)	
• Local/CSM	1,000.00
• Foreign/Trans-national	3,000.00
(This fee is payable annually after the first anniversary of accreditation)	
Appeals	
• Local	2,500.00
• Foreign/Non-CSM	5,000.00

c. Short Courses

(For courses less than 3 months)

Service	Fees (Bds\$)
Application	
• National/CSM	2,000.00
• Foreign/Transnational	5,000.00
• Eligibility	1,000.00
Candidacy (payable annually while status is maintained)	
• National/CSM	2,500.00
• Foreign/Transnational	5,000.00
Initial Accreditation	
Local/CSM	300.00
Non-CSM	500.00
Visitation (cost per assessor)	500.00
Direct Costs – the institution will bear the full economic cost as it pertains to gas rates, airfare and accommodation	
Appeals	
• Local	2,500.00
• Non-CSM	5,000.00
Renewal (re-accreditation)	
Local/CSM	200.00
Non-CSM	400.00
Maintenance	
Local/CSM	200.00
Non-CSM	300.00

Please see the *Handbook for Accreditation* for more details regarding the Accreditation process and requirements for Educational Providers offering post-secondary or tertiary education and training.

d. Programme Approval

Service	Fees (Bds\$)
Initial Programme Approval	
Local	
• Degree (Bachelor and above)	1,000.00
• Associate Degree, Diploma, Certificate	800.00
Foreign/Non-CSM	
• Degree (Bachelor and above)	2,500.00
• Associate Degree, Diploma, Certificate	1,500.00
Programme Review	
Local	
• Degree (Bachelor and above)	600.00
• Associate Degree, Diploma, Certificate	400.00
Foreign/Non-CSM	
• Degree (Bachelor and above)	1,250.00
• Associate Degree, Diploma, Certificate	750.00
Annual maintenance	
• Local/CSM	200.00
• Non-CSM	300.00
Short Course Approval:	
Initial	
Local/CSM	200.00
Non-CSM	300.00
Visitation (cost per assessor)	500.00
Direct Costs – the institution will bear the full economic cost as it pertains to gas rates, airfare and accommodation	
Renewal of Approval	
Local/CSM	150.00
Non-CSM	300.00
Maintenance	
Local/CSM	100.00
Non-CSM	200.00

Cancellation Fees for Accreditation Services

Process Stage	Refundable Amount
Before completion of off-site review	80% of application fee minus any reviewer expenses incurred
After completion of off-site review	20% of application fee minus any reviewer expenses incurred
After completion of the on-site review	10% of application fee minus any reviewer expenses incurred
After on-site review and prior to review	No Refund

Fee Type	Fee (Bds\$)
Handbook for Accreditation <ul style="list-style-type: none"> • Print (bound) • Email/website 	50.00 No charge
Self-Evaluation Guide <ul style="list-style-type: none"> • Print (bound) • Email/website 	50.00 No charge

Recognition of Awarding Bodies

Service	Fees (Bds\$)
Application (review of application and follow-up)	1,000.00
Recognition (preparation of gap analysis, technical support)	
Local/CSM	2,000.00
Foreign/Non-CSM	5,000.00
Certification (including the cost of advertisement in two local newspapers and preparation of the Certificate of Recognition of Awarding Bodies)	2,000.00
Cancellation	
Process Stage	Refundable Amount
Before completion of offsite review	80% of application fee minus any external evaluator expenses incurred
After completion of offsite review	20% of application fee minus any external evaluator expenses incurred
After completion of onsite review	10% of application fee minus any external evaluator expenses incurred
After onsite review and prior to review	No refund
Evaluation Visit	
Awarding Bodies will be responsible for the cost of the evaluation visit, including the cost of airfare, accommodation, observers from the BAC and professional fees for evaluators	
Appeals (plus direct costs)	
Local/CSM	2,500.00
Foreign/Non-CSM	3,000.00

Please see the *Guidelines for Recognition of Awarding Bodies* for more details regarding the process and requirements for Educational Providers offering post-secondary or tertiary education and training.